Groton Ambulance Association

Board of Directors Meeting

March 13, 2024

Board members present: Chet Kaniecki (President), Ryan Boulanger (Vice President), Rob McDermott (Secretary/Treasurer), Kelsey Gomes (Training Officer), Paula Edwards (Member at Large #1), Martha Brucker (Member at Large #2)  
  
Other members: Jake Carrara, Christian Lombardi (Vehicle Officer)

1. President Kaniecki called the March Board of Directors meeting to order at 18:01 with all board members present.
2. Motion by Paula Edwards and seconded by Kelsey Gomes to accept minutes from February Board of Directors meeting as posted. Motion carried unanimously.
3. Officers Report
   1. President
      1. Items will be discussed in Old and New Business.
   2. Vice President
      1. Thank you to Martha Brucker for attending the booth at the Fitch High School job fair on March 5th.
   3. Secretary/Treasurer
      1. See attached submitted report. Motion by Paula Edwards and seconded by Kelsey Gomes to accept treasurer’s report as read with the addedumn noted by President Kaniecki that the Charter Oak account has a current balance of $190,000. Motion carried unanimously.
   4. Training
      1. The Documentation training class was cancelled and will be rescheduled.
      2. New information on training for protocols will be coming soon.
      3. The car seat technician training class is ongoing at the Groton Senior center for registered GAA staff.
      4. Madelyn Koning is making good progess in the driver training program.
      5. Erik Stelter is making good progress in the training program.
      6. The Pipeline software will no longer be used for training.
      7. Feedback from recent observers has noted GAA employees are kind, accepting, and informative.
      8. GAA members continue to move forward to complete their CPR instructor certifications.
      9. In February, GAA held CPR training classes for the Groton Special Olympics personnel as well as Groton Little League personnel.
   5. Member at Large #1
      1. No report.
   6. Member at Large #2
      1. No report.
   7. Vehicle Officer
      1. All ambulances are available and in good working order.
4. Old Business
   * 1. President Kaniecki gave a presentation at Fitch High School for the upcoming internship program. It is expected that up to three student applications will be submitted and afterwards they will be interviewed at the GAA Hiring committee. The SOP committee was reminded to make a job classification for the intern employees.
     2. President Kaniecki noted the new radio system was put in place March 13 at 10:15 AM. GAA staff with the new radios should now be functional. The Bay station and VP Boulanger’s car need to be programmed to complete the update for GAA.
     3. Kelsey Gomes, Martha Brucker, and President Kaniecki collected and shared the $200 reward for locating the G303 state radio reported missing since November 2021.
     4. President Kaniecki completed the subpoena related to a former employee’s lawsuit against another agency.
     5. President Kaniecki will presenting the 2024-2025 Budget to the Groton Town Council on April 3rd.
     6. President Kaniecki noted the Worker’s Compensation payroll audit is ongoing.
     7. Presdient Kaniecki had an updated proof for the front lawn sign which was well received. The construction is weather dependent but could start in as soon as two weeks.
5. New Business
6. President Kaniecki noted a ransomware server attack in late February caused some computer downtime. The server has been rebuilt and employees have needed updated passwords.
7. President Kaniecki has received a replacement keyfob for access to Pequot, L&M, and Westerly.
8. Motion by President Kaniecki and seconded by Rob McDermott to enter in to a lawn service contract with Peak Landscaping and Snow Removal for $4383. Services will include mowing and cleanup for spring, summer, and fall. Motion carried unanimously.
9. Motion by Kelsey Gomes and seconded by Martha Brucker to allow President Kaniecki the use of G309 for attending the National Fire Academy Leadership symposium April 4th to April 6th.
10. Good of the Order
11. Christian Lombardi wished to thank everyone for the gift and congratulations to his family for the birth of his son.
12. President Kaniecki noted that deep cleaning chores were not being done, specifically cleaning the watch desk and radio charging area. An email was sent on 3/13 to all staff with additional information and instruction that tasks are completed diligently and thoroughly.
13. Motion by Kelsey Gomes and seconded by Paula Edwards to adjourn at 18:50. Motion carried unanimously.

Respectfully Submitted,

Rob McDermott

Secretary/Treasurer