Groton Ambulance Association

Board of Directors Meeting

April 10, 2024

Board members present: Chet Kaniecki (President), Ryan Boulanger (Vice President), Rob McDermott (Secretary/Treasurer), Kelsey Gomes (Training Officer), Paula Edwards (Member at Large #1), Martha Brucker (Member at Large #2)  
  
Other members: None

1. President Kaniecki called the April Board of Directors meeting to order at 18:00 with all board members present.
2. Motion by Paula Edwards and seconded by Kelsey Gomes to accept minutes from March Board of Directors meeting as posted. Motion carried unanimously.
3. Officers Report
   1. President
      1. Items to be discussed in Old and New Business.
   2. Vice President
      1. Items to be discussed in Old and New Business.
   3. Secretary/Treasurer
      1. See attached submitted report. Motion by Paula Edwards and seconded by Martha Brucker to accept treasurer’s report as read. Motion carried unanimously.
   4. Training
      1. Alexis Myers is making good progress in the training program.
      2. Varnai Kesselly has started in the training program.
      3. Michael Ibrahim has started in the training program.
      4. New hire Alexandra Rommal has started orientation.
      5. Four interns have accepted offers and will being orientation soon.
      6. April training is online and CAPCE credits will be awarded on completion.
      7. Training sessions will be scheduled for FTOs, Car Seat Technicians, CPR trainers, and Crew chiefs to maintain standards and set expectations.
      8. A Traffic Incident management training class is being held at Mystic River Ambulance and more information is posted on the training board.
   5. Member at Large #1
      1. No report.
   6. Member at Large #2
      1. No report.
   7. Vehicle Officer
      1. All ambulances are in good working order.
4. Old Business
   * 1. An email vote was conducted by the board March 21 to approve uniforms for tshirts in support of Autism Awareness in the month of April with a $20 donation. Motion carried unanimously.
     2. An email vote was conducted by the board March 26 to approve the resignation of Erik Stelter from GAA. Motion carried unanimously.
     3. Motion by Kelsey Gomes and seconded by Martha Brucker to approve the amended addition of Intern employment status with amended corrections discussed at the meeting to the employee handbook, effective immediately. Action by VP Boulanger to make updates as an addendum to the Employee Handbook and to the April meeting minutes. Motion carried unanimously.
     4. President Kaniecki noted that the payroll audit for Worker’s Compensation has been completed.
     5. President Kaniecki noted that all radio updates were complete other than waiting for a CT state approval of a code plug for the bay station.
     6. President Kaniecki updated everyone that the front lawn sign installation has completed, with some additional grass seeding and mulching to finish it. He has also asked for quote for a new parking lot sign to read “GAA Parking Only”.
     7. President Kaniecki presented the 2024-2025 budget to the town council and it was approved and has moved on in the process to the RTM.
     8. Martha Brucker noted the Groton town has a capital improvement plan for consideration in the town budget. This for $50,000 to paint the exterior of the GAA station as well as to replace doors.
     9. President Kaniecki attended an event at the National Fire Academy and said it was a good event. He noted that a women’s weekend will occur June 15 and 16th at the academy and he has arranged four employees to attend the leadership classes.
     10. The hiring committee has two current applicants and are working to schedule interviews.
5. New Business
6. Motion by Paula Edwards and seconded by Martha Brucker for GAA to match donations up to $500 to the food drive to be organized in Gemma E. Moran’s honor by GAA employees. Discussion was that this food drive was a success last year with the help of Big Y and many donations were collected. Motion carried unanimously.
7. President Kaniecki noted that construction on the Gold Star Bridge has continued with more lane changes coming.
8. President Kaniecki noted that a safe deposit box was set up by former GAA employees many years ago and current employees are not on the list to have access to the box. President Kaniecki has one of the two keys and believes there is nothing in the box that is needed and that is should be closed to avoid a fee to the organization. The box was set up by Steve Christina and Brian Elias who are no longer members of Groton Ambulance.
9. VP Boulanger has noted that there was no application to the Worker’s Compensation grant this year.
10. President Kaniecki has noted that there is additional ARPA funding that can be used for patio furniture which will replace the benches.
11. A discussion was held on if Interns would be eligible to work on holidays, and the discussion was tabled without a motion.
12. Good of the Order
    1. President Kaniecki congratulated employees who had their hire date anniversaries in March:  
       Ruth Schneider 4 years  
       Dean Mayo 1 year
13. Motion by Kelsey Gomes and seconded by Paula Edwards to adjourn at 19:21. Motion carried unanimously.

Respectfully Submitted,

Rob McDermott

Secretary/Treasurer