Groton Ambulance Association

Board of Directors Meeting

June 12, 2024

Board members present: Chet Kaniecki (President), Ryan Boulanger (Vice President), Rob McDermott (Secretary/Treasurer), Kelsey Gomes (Training Officer), Paula Edwards (Member at Large #1), Martha Brucker (Member at Large #2)  
  
Other members: Jake Carrarra, Christian Lombardi, Alyssa Walters

1. President Kaniecki called the June Board of Directors meeting to order at 18:10 with all board members present.
2. Motion by Martha Brucker and seconded by Kelsey Gomes to accept minutes from the May Board of Directors meeting as posted. Motion carried unanimously.
3. Officers Report
   1. President
      1. Items to be discussed in Old and New Business.
   2. Vice President
      1. No report.
   3. Secretary/Treasurer
      1. See attached submitted report. Motion by Kelsey Gomes and seconded by Martha Brucker to accept treasurer’s report as read. Motion carried unanimously.
   4. Training
      1. Alexis Myers has been signed off as a full crew member.
      2. Chloe Kalahar has been signed off a full crew member.
      3. The four interns Jacob Goes, Melanie Herrans-Polen, Dre'Ana Singleton, and Hannah Warner are doing well at Groton Ambulance and are set to graduate high school on 6/14.
      4. Alexandra Rommal and Michael Ibrahim are progressing in the training program.
      5. The May training was fit testing.
      6. An EVOC training course will be scheduled at a date to be determined.
      7. Madelyn Koning is progressing in the driver training program.
   5. Member at Large #1
      1. No report.
   6. Member at Large #2
      1. No report.
   7. Vehicle Officer
      1. Ambulances issues were noted for G304 with a cracked windshield and G-300 with a broken touchscreen control. Ambulances are being checked for properly functioning air conditioning.
4. Old Business
5. An email vote was conducted by the board May 15th to change the shift bid incentive starting May 17th Friday 18:00. The incentive was for $50 per 6 hours from 18:00 Friday to 06:00 Monday. Motion carried 4-0-1 (Rob McDermott abstaining).
6. An email vote was conducted by the board May 15 to accept the resignation of Cameron DeFusco effective May 15. Motion carried unanimously.
7. An email vote was conducted by the board May 28 for Kelsey Gomes’s request to change status from Full Time to Part Time. Motion carried 4-0-1 (Kelsey Gomes abstaining).
8. An email vote was conducted by the board May 31 to accept the resignation of Jack Holdsworth effective May 31. Motion carried unanimously.
9. An email vote was conducted by the board May 31 for April Sandt’s request to change from Part Time to Per Diem effective June 30. Motion carried unanimously.
10. President Kaniecki noted that the patio furniture and cushion storage bins were all purchased.
11. President Kaniecki noted the town voted to approve the budget.
12. President Kaniecki closed the Chelsea Groton safe deposit box. The box was empty.
13. Paula Edwards noted the food drive held May 25th in honor of Gemma Moran had been collected 973 pounds of food which was the equivalent of 811 meals. The charity event was very successful.
14. President Kaniecki noted EMS week was a success and employees received a tshirt and jacket.
15. No update from the SOP committee.
16. No update on the topic on CPR instructor compensation.
17. No update on the topic of patio tiles and fencing.
18. Motion by Martha Brucker and seconded by Paula Edwards to change the current shift bid to run 2 months to be effective June 30 to August 25 2024, with following shift bids to run for a 3 month rotation. Discussion noted that more employees should be free during the summer, so by changing the shift bid it may allow Part Time and Per Diem employees to get more hours. The three month rotation would also work better for some employees. Motion carried unanimously.
19. Motion by VP Boulanger and seconded by Kelsey Gomes to increase the mandatory minimum of hours needed to be a full time employee to 42 hours per week effective in the September shift bid. Motion carried unanimously.
20. President Kaniecki noted a parking lot sign stating “Groton Ambulance Parking Only” will be installed next week.
21. President Kaniecki noted that one crew was called in early to assist with Pequot calls since the last meeting.
22. New Business
    * 1. President Kaniecki asked for permission to temporarily park his boat trailer on GAA property in an out of the way location. The board approved this usage.
      2. President Kaniecki noted he has been given compliments on the electronic sign which he has been keeping up to date with news and community updates.
      3. President Kaniecki is working to reconcile FY2023-2024 transactions in Quickbooks and is working with the accountant for the end of the year close out.
      4. President Kaniecki had a meeting with Groton Regency administrators on the topic of multiple incidents. The meeting helped open lines of communication and everyone was receptive to improvements.
      5. President Kaniecki will be working with the L&M management to discuss bundle billing on June 14.
      6. President Kaniecki noted several upcoming events:
         1. Grasso Tech has requested an ambulance at high school graduation on Friday June 14th.
         2. Subase Drill held in August.
         3. July 4th Parade
         4. Sailfest on July 13th
         5. National Night Out on August 6th
      7. Discussion about the display issue with G-300. The problem is related to the screen which is hard to replace and would cost $6,700 but may not be a permanent fix. The chosen fix is to upgrade the display screen system which will be more costly but will be a better long term solution.
23. Good of the Order
    * 1. The Sunshine Committee sent a card and gift to Kelsey Fowler which she thanked everyone for contributing to.
      2. President Kaniecki congratulated employees who had their hire date anniversaries in June:  
         Martha Brucker 22 years

Chet Kaniecki 24 years

1. Motion by Paula Edwards and seconded by Kelsey Gomes to adjourn at 19:38. Motion carried unanimously.

Respectfully Submitted,

Rob McDermott

Secretary/Treasurer